

Engage audiences of all sizes in online meetings

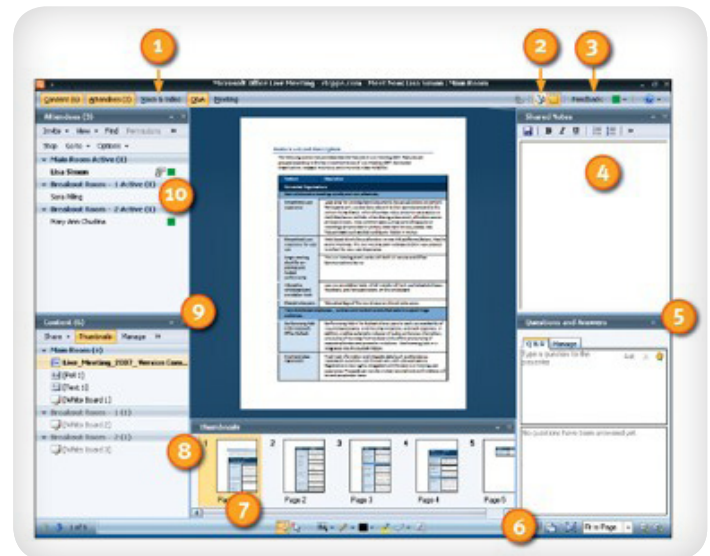
Engage audiences of all sizes in online meetings, training and events through full-featured web collaboration. Whether interacting with a colleague or an audience of thousands, Microsoft® Office Live Meeting allows you to customize the level of interactivity needed with your meeting participants.

Depending upon your needs, Microsoft® Office Live Meeting can scale to the number of participants and offers as much or as little assistance as your meeting requires.

Live Meeting is ideal for instant meetings, providing an affordable web conferencing solution for groups up to 125.

For those large sessions requiring dedicated operators and event management, Live Meeting can enable up to 1,250 participants that automatically dial into a meeting using unique passcodes or enter the meeting with live operators who usher in each participant personally.

And like all the solutions we offer in our web portfolio, Live Meeting is integrated with PGI's audio conferencing services, for a seamless, hassle-free meeting experience.



Innovative features and functionality include:

1. Live Webcam

Video. Live webcam video of participants displayed alongside presentation in one of two display modes.

2. Handouts. Handouts in native file formats can be distributed before and during the meetings to keep attendees on the same page.

3. Feedback. Presenters can obtain feedback from participants, such as proceed or need help, based on specific color code.

4. Always-On Shared Notes Pane. Ensures every attendee can view and edit shared action items.

5. Question and Answer Tool Pane. Allows attendees to virtually raise their hand to ask verbal or text questions.

6. Review Content. Allows presenters to review the content without making it active for all attendees to view.

7. Annotation Tools. Interactive tools include rich text, sophisticated shapes, flowcharts and fonts and colors.

8. Thumbnails Pane. A secondary pane in the console that appears when a resource has multiple parts, pages or slides.

9. Shared Content Pane. Various materials where presenters share with participants during a meeting, including resources such as Microsoft applications and whiteboards.

10. Virtual Breakout Rooms. Break out into discussion groups for one-on-one training or more subject matter drill down.

Microsoft® Office Live Meeting Web Collaboration

Benefits of Microsoft® Office Live Meeting

- > **Less Travel.** Save time and money by meeting online and avoid the hassles of travel.
- > **Increased Productivity.** Meet more frequently with customers and colleagues and increase your business output in the same amount of time.
- > **Reduced Costs.** Conducting online meetings, training and events is less costly than face-to-face meetings.
- > **Real-Time Collaboration.** Share, collaborate and discuss your projects in real-time – make decisions quickly regardless of geography.
- > **More Effective Online Presentations.** Deliver remote presentation with the same effectiveness as being in person. Why PGI?

With PGI, you'll receive unparalleled integrated audio and web conferencing with superior service – all from one, innovative, single service provider. Additionally, since many organizations are familiar with Microsoft Office Outlook and other Microsoft Office applications, integration and training is a seamless experience.

Get Customer Support

- > Chat in real-time with a live operator, or submit a support ticket.
- > Visit <http://support.pgi.com> to search for answers to your questions and view tutorials.
- > Press *o on your telephone keypad to reach live customer support at any time during your meeting.



Learn More

Visit us today at www.pgi.com. View customer videos, product demonstrations, and get the details on all of our global meetings and communications solutions.

About Us

The world collaborates with PGI. Our advanced meeting, conferencing and collaboration solutions energize people and organizations to connect more meaningfully and work together more productively. PGI is headquartered in Atlanta, Georgia with operations in 24 countries worldwide.

PGI

The Terminus Building
3280 Peachtree Road NW
Suite 1000
Atlanta, GA 30305

pgi.com

ENERGIZE YOUR CONNECTIONS™

