

Schedule of Additional Terms of Service for Licensed Services – GlobalMeet® Collaboration

By using the Licensed Services (as below defined, including any trial or promotional/free use), you agree to the following Additional Terms of Service for Licensed Services – GlobalMeet Collaboration.

Subscription Fee.

You will pay PGI a subscription fee ("Subscription Fee") per Named User (as below defined) in addition to any additional fees or charges for use of GlobalMeet Collaboration service (the "Licensed Service"), including without limitation any overages fees and per-minute fees (including dial out and local access per minute rates) and other fee or charge associated with use of the Licensed Services provided and not otherwise designated as specifically and expressly waived pursuant to an applicable promotional offer. For the purposes hereof, a "Named User" is an individual designated and identified by you as an organizer/administrator who is authorized to schedule conferences using the Licensed Services. You will be billed for and you shall pay all invoices, in their entirety, for each applicable period during the term of this Agreement. All Subscription Fees are prepaid and non-refundable, and audio minutes not included in subscription plans are billed in arrears, with payments due within thirty (30) days after the date of invoices; provided, you may pay your Subscription Fees in monthly installments for the number of Named Users provided, beginning as of the Service Commencement Date, subject to and conditioned upon: (i) PGI expressly agreeing to such installment payments in a written Schedule; (ii) you being and remaining current on all fees and charges to PGI; and (iii) in the event you are delinquent in payment at any time for such installment payments, PGI may immediately terminate the monthly installments and the remainder of the Subscription Fee(s) per the applicable Schedule shall be paid in full by you. **For the avoidance of doubt, you are not and will not be entitled to any partial month billing or credits or refunds of any kind, including without limitation in the event you elect to not use the Licensed Services during any billing period. You further acknowledge and agree that PGI reserves the right to change pricing or modify or discontinue any or all of Licensed Services and any related Dial-In numbers or other methods of access at any time for any reason, without notice. Without limiting the foregoing, PGI reserves the right, in its sole discretion, to change or institute new or additional charges and/or fees for access**

to or use of Licensed Services (including for ancillary services, new or additional features and/or “APPS”) at any time as provided in this agreement.

Increasing Named Users.

For so long as PGI supports such selections, you may increase your number of Named Users, at any time, by submitting your selections on your account page (“Account Page”). All selections for increases in Named Users by you will become an integral part of this Agreement, increase your Total Subscription Fee and be subject to automatic renewal. You will be billed for such increase in Named Users, beginning as of the date of selection. For the avoidance of doubt, all selections and resulting Named Users shall be subject to PGI’s terms and conditions, including without limitation, these Terms of Service for use of the Licensed Services, you are fully responsible and liable for any and all selections made on Account Page, submission of selections to PGI using Account Page will be deemed your signature and authorization for such orders, and PGI has no obligation to investigate or confirm whether the party submitting an order via Account Page has authority to bind you.

Upgrades.

Where permitted by PGI, at its sole discretion and subject to you meeting all pre-conditions identified or communicated to you for the upgrade offer to you, you may upgrade subscription plans for Licensed Services. You are and shall remain responsible for all fees and charges due and incurred for Licensed Services provided under an existing subscription plan through the upgrade effective date and you are not and will not be entitled to any partial months’ credits or refunds of any kind as a result of the upgrade. After any upgrade effective date, you shall be responsible for the increased fees and charges associated with the upgrade, including without limitation any new and/or additional charges associated therewith, which may include without limitation, for any overages. For the avoidance of doubt, nothing herein shall be deemed to require PGI to permit and/or allow any upgrades.

Termination.

In the event of any termination, you remain responsible for any and all fees and charges due and incurred through the termination effective date. Subscription Fees are prepaid (unless PGI has agreed to installment payments to the extent and pursuant to the conditions above-provided) and non-refundable. You will not be entitled to any partial

month credits or refunds of Subscription Fees, including without limitation any installment payments, of any kind. For the avoidance of doubt, PGI has the right, at all times and in addition to all other termination rights permitted by this Agreement, to terminate the Licensed Services and/or this Agreement, for its convenience and without liability by providing at least sixty (60) days' prior written notice (invoice stuffers and emails permitted) to you, with such terminations effective as of the date designated in the applicable termination notice.

Intellectual Property; Marketing; Images and Links.

You are being granted a limited, non-exclusive, non-transferable, non-sublicensable revocable right to use the Licensed Services, and any software associated with the Licensed Services in accordance with the provisions herein during the Subscription License Term. All other rights are reserved by PGI, and you agree that you shall not remove, obscure or alter any proprietary rights notices (including copyright and trademark notices) which may be affixed to or contained within the Licensed Services. You acknowledge and agree that all third-party information (such as data files, written text, computer software, music, audio files or other sounds, photographs, videos or other images) which you may have access to as part of, or through the use of the Licensed Services are the sole responsibility of the individual or entity from which such content originated ("Third-Party Content"). Such Third-Party Content may be protected by intellectual property rights that are owned by the sponsors or advertisers who provides such Third-Party Content to PGI (or by other individuals or entities on their behalf). You may not modify, rent, lease, loan, sell, distribute or create derivative works based on this Third-Party Content (either in whole or in part). PGI reserves the right (but shall have no obligation) to pre-screen, review, flag, filter, modify, refuse or remove any or all Third-Party Content from the Licensed Services. PGI may also provide tools (but has no obligation) to filter out explicit content, and you understand that by using the Licensed Services, you may be exposed to Third-Party Content that you may find offensive, indecent or objectionable. You use the Licensed Services at your own risk. You understand that by using the Licensed Services with a webcam or other photographic or video device and/or a microphone, you will transmit images and audio to users. You hereby release, discharge and agree to hold harmless PGI, its officers, directors, employees, affiliates and its suppliers from and against any and all claims and demands, including but not limited to, any claims for copyright infringement, defamation, invasion of privacy or right of publicity, arising out of or in connection with any use of the images and/or audio. The Licensed Services may include links to other web sites ("Linked Sites").

You acknowledge and agree that such links are provided for convenience only and do not reflect any endorsement by PGI with respect to the providers of the Linked Sites or the quality, reliability or any other characteristic or feature of the Linked Sites. PGI is not responsible in any manner (including without limitation with respect to any loss, damage or injury you may suffer) for any matter associated with the Linked Sites, including without limitation, the content provided on or through the Linked Sites or your reliance thereon. **PGI MAKES NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO ANY LINKED SITES: YOUR USE OF ANY LINKED SITE IS SUBJECT TO THE TERMS AND CONDITIONS APPLICABLE TO THE LINKED SITE AND SOLELY AT YOUR OWN RISK.**

Named Users, Content and Conduct/Use.

To use the Licensed Services, you must be 18 years or older, if an individual, and must complete the sign-up/registration process, which includes, without limitation, providing a valid email address, agreeing to be bound by PGI's required terms applicable to the use of the Licensed Services and meeting such other requirements as PGI directs. You agree to maintain and update your registration information as required to keep it current, complete and accurate. If PGI discovers that any of your registration information is inaccurate, incomplete or not current, PGI may suspend and/or terminate your right to access and receive the Licensed Services. PGI further retains the right to reject a registration application in its sole discretion and without a requirement to provide a reason. Without limiting the foregoing, PGI may refuse the Licensed Services to any individual or entity who has cancelled any number of previous accounts. Only Named Users (as below defined) may schedule conferences using the Licensed Services, and there may be only one user/employee assigned to any Named User licenses to be used in connection with the Licensed Services. For the avoidance of doubt, Named User licenses cannot be shared among multiple individuals and separate Named User licenses must be purchased for each individual. Named Users may only include up to the total number of Maximum Meeting Participants in any single conference. For the purposes of this provision and the Licensed Services, "Maximum Meeting Participants" means the maximum number of meeting participants, including the Named User, that may be in a conference using the Licensed Services at the same time as designated by PGI. Only one conference using the Licensed Services may occur at any given time (i.e. no concurrent meetings) per licensed Named User. Named Users may not combine with other Named Users or otherwise expand a conference using the Licensed Services scheduled by a Named User to allow more than the Maximum Meeting Participants. For each

conference using the Licensed Services scheduled by a Named User, the Named User must (1) initiate or schedule the conference; (2) host the conference by entering as a presenter; and (3) act as an organizer of the conference through use of their organizer identification. You are at all times responsible for monitoring and maintaining the use of the Named User licenses within the forgoing parameters, and you shall indemnify PGI in the event a claim is brought or damages are incurred due to a Named User's or your misuse of the Named User license. A Named User designation may not be transferred to another employee except upon (a) termination of the Named User's employment with you, or (b) in all other instances, PGI's express prior written approval. You acknowledge that PGI has no control over the content of information transmitted by you through the Licensed Services (whether visual, written or audible) and that PGI does not examine the use to which you put the Licensed Services or the nature of the information you or your users send or receive. You acknowledge and agree that PGI shall have no liability for the deletion or failure to store any information, content or data transmitted using the Licensed Services. Further, you expressly agree: (i) to comply with all applicable foreign, federal, state/provincial and local laws relating to use of the Licensed Services under this Agreement (including without limitation, export and control laws and regulations); (ii) not to upload, post, email or otherwise transmit content through use of the Licensed Services that (1) infringes any third-party intellectual property or other proprietary rights or rights of publicity or privacy; (2) is unlawful, threatening, abusive, harassing, tortuous, libelous, defamatory, deceptive, fraudulent, invasive of another's privacy, vulgar, obscene, hateful or discriminatory or otherwise contains objectionable material of any kind or nature; (3) violates any law, statute, ordinance or regulation (including without limitation the laws and regulations governing export control, unfair competition, anti-discrimination or false advertising); (4) is profane, indecent, obscene, harmful to minors or child pornographic; (5) contains any viruses, Trojan horses, worms, time bombs, cancelbots, corrupted files or other computer programming routines that are intended to damage, detrimentally interfere with, surreptitiously intercept or expropriate any system, data or personal information or property of another; (6) that includes any unsolicited or unauthorized advertising or marketing; or (7) is materially false, misleading or inaccurate or that you do not have the right to transmit under any law or under contractual or fiduciary relationships; (iii) not to: (1) impersonate any person or entity, falsely or otherwise misrepresent your affiliation with a person or entity, or forge headers or otherwise manipulate identifiers in order to disguise the origin of any content uploaded, posted, emailed or otherwise transmitted; (2) harvest or otherwise collect information about others, including e-mail addresses, without their consent; (3) use, download or otherwise copy, or provide (whether or not for a fee) to a person or entity that is not a user of the Licensed Services any directory of other users or usage information or any portion thereof other than in the context of your use of the Licensed Services; (4) reproduce, duplicate, copy, sell, trade or resell the Licensed Services for any

purpose, including you may not act as a service bureau for the Licensed Services or rent, lease, grant a security interest in, or otherwise transfer any rights in the use of the Licensed Services; (5) use or exploit any portion of the Licensed Services to provide commercial services to third parties or otherwise generate income from the Licensed Services or use the services for the development, production or marketing of a service or product substantially similar to the Licensed Services; (6) interfere with, damage, disable, overburden, impair or disrupt hardware, software or networks connected to the Licensed Services, or any other users of the Licensed Services, or violate the regulations, policies or procedures of any networks; (7) attempt to gain unauthorized access to the Licensed Services, other accounts, computer systems or networks connected to the Licensed Services, through password mining or any other means; (8) reverse engineer, modify, decompile, disassemble, translate or otherwise attempt to derive source code from any part of the Licensed Services or associated software; or (9) use the Licensed Services for illegal purposes (including without limitation, gambling or betting); and (iv) you are solely responsible for any and all activities that may occur under your account and to maintain the confidentiality and security of any Host ID, access numbers, keys and passwords/passcodes. You agree to notify PGI immediately if there has been an unauthorized use of any Host ID and/or any access numbers, keys and/or passwords/passcodes or any other breach of security, and you shall be liable for fraudulent charges until such time as you have notified PGI to suspend any compromised Host IDs, access numbers, keys and/or passwords/passcodes. You acknowledge that PGI may from time to time monitor for quality assurance and fraud detection and may further gather system data. Further, and notwithstanding confidentiality provisions herein, PGI may disclose information about your use of Licensed Services to satisfy any law, regulation, government agency request, court order, search warrant, subpoena or other legal process.